

Industry Manual

Dear Supporter,

We are happy to present you the **AABIP 2026 Industry Sessions Manual (for Breakfast and Lunch sponsored sessions)**.

AABIP 2026 will take place in **Denver, CO (USA)** on **August 20-22, 2026**.

Conference Venue

Hyatt Regency Denver at Colorado Convention Center

650 15th St, Denver,
CO 80202, United States

[View on map](#)

Conference Website

For updated information regarding the conference, please click here:

[AABIP 2026 Conference Official website](#)

This manual covers important information and is designed to assist in preparing for your Breakfast or Lunch Session. We trust that you will find it helpful, and we suggest you read all the information presented. It will take you very little time now and could save you a great deal of time later.

Please forward this manual to everyone who is working on this project.

Diyana Yosifova

Exhibition Manager & Industry Coordinator

E: dyosifova@kenes.com | Tel: +41 22 908 0488 Ext: 258

Exhibitors and Supporters Portal

Each supporter will receive an e-mail with login details to access the Portal. The Portal enables supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)
- Order exhibitor badges and free full registrations
- Submit booth drawing

Link to access the Portal: <https://exhibitorportal.kenes.com>

Notes:

- The login details has been sent to the person signing the contract. This person is responsible for passing on the login details to third party if needed.
- Access to all Portal services will be available only after submission of your company profile and logo.
- Only deliverables as indicated in your contract, should be submitted via the Portal. Items not included in your contract will not be processed.

Contact Information

Kenes Contacts:

Conference Organizer

Kenes Group

Rue François-Versonnex 7
1207 Geneva, Switzerland

[Contact Us](#)

Exhibition & Industry Coordinator

Diyana Yosifova

Tel: +41 22 908 0488 Ext: 258 | E-mail: dyosifova@kenes.com

Industry Liaison & Sales

Paula Suarez

E-mail: psuarez@kenes.com

Hotel Accommodation

Irina Sapir

E-mail: isapir@kenes.com

<https://aabipconference.com/book-your-hotel/>

AV Coordinator

Mike Perchig

E-mail: nest@nest-av.com

Registration Specialist

Melissa Gynesh

E-mail: reg_aabip26@kenes.com

Product Marketing Coordinator

Olaya Espejo

E-mail: oespejo@kenes.com

Contractors:

Catering

Hyatt Regency Denver

Exclusive service

- AABIP26 Menu for sponsored sessions (breakfast and lunch): [available here](#)
- AABIP26 Menu for Demo Suites: [available here](#)

To order or discuss in further detail, please contact Jennifer King at Jennifer.King@Hyatt.com or +1 303 486 4483.

Always CC the Industry Coordinator: dyosifova@kenes.com

Deadline: Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026**

Shipping & Freight Handling

Viper

Official Logistics Agent

For inquiries, please contact **Krista D'Amico**

Email: krista@vipertradeshow.com

- [Viper Shipping Forms, Labels, Material Handling Form and Inbound form](#)
- [Viper Online Order Form](#)*

Viper is the **exclusive** handler inside the venue.

Furniture / Graphics & Signage / Plants & Floral Arrangements

Viper

Official Builder

For inquiries, please contact **Krista D'Amico**

Email: krista@vipertradeshow.com

- [AABIP26 Viper Exhibitors Kit, Labor and Logistics](#)
- [Viper Online Order Form](#)*

*Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator:

Krista D'Amico | krista@vipertradeshow.com

Industry - Deadlines and Key Dates

Action Item (Please refer to your signed contract)	Deadline	Contact Person
Staff Hotel Reservation	As soon as possible	Irina Sapir isapir@kenes.com https://aabipconference.com/book-your-hotel
Payment of Invoice Balance	Must be received in full one week prior to the Conference	FP&A Team accountsreceivables@kenes.com
Session Final Agenda (for approval by Scientific Committee)	As soon as possible and no later than Thursday, July 09, 2026	
Promotional E- mail Blast (Exclusive and Joint Mailshot)	No later than 4 weeks prior to the Conference	Please send by email as per the requested specifications to the Industry Coordinator: dyosifova@kenes.com
Dedicated webpage with 4- min Video	Thursday, July 23, 2026	
Mobile App Adverts	Thursday, July 23, 2026	
Company logo and profile	As soon as possible and no later than Thursday, July 16, 2026	
Badge Scanner App / Lead Retrieval System	Thursday, August 06, 2026	Via Kenes Exhibitor's Portal: https://exhibitorportal.kenes.com

Monday, July 27, 2026

ADVANCE ORDER DISCOUNT DEADLINE

Forms must be received by Viper with full payment to receive discounted rates.

No refunds for cancellations are provided after this date.

Standard pricing will apply to all orders received after the published deadline and onsite. Orders after this deadline are subject to availability.

Furniture Rental /
Graphics &
Signage / Plants
& Floral
Arrangements

Placing orders for
Sessions
Recording, Voting
/Ask the Speaker
and other
Technology
Products and
Services

Catering Services
Hyatt Regency
Denver Exclusive
Service

Hostesses &
Temporary Staff
Hire

AV - scheduling
Tech rehearsal,
placing orders for
extra AV for the
Sponsored
Sessions and AV
for Demo suites

Shipping & Material Handling Services

As soon as possible, preferably
before **Thursday, July 09, 2026**

Menu selections: **Thursday, July 30, 2026**
FINAL guarantees: **Thursday, August 13, 2026**

Thursday, July 23, 2026

Upon request

Viper

For inquiries, please contact Krista D'Amico at
E-mail: krista@vipertradeshow.com | P:
+1-847-426-3100

- [AABIP26 Viper Exhibitors Kit, Labor and Logistics](#)
- [Viper Online Order Form](#)*

*Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator Krista D'Amico: krista@vipertradeshow.com

Olaya Espejo

oespejo@kenes.com

Jennifer King

Jennifer.King@Hyatt.com

Please always **CC Diyana Yosifova**

dyosifova@kenes.com

- AABIP26 Menu for sponsored sessions (breakfast and lunch): [available here](#)
- AABIP26 Menu for Demo Suites: [available here](#)

For inquiries, please contact **Diyana Yosifova**:
dyosifova@kenes.com

Mike Perchig

nest@nest-av.com

Door to door
Airfreight
shipments

Please contact **Viper**

Shipments should arrive **on or between:**

July 20, 2026 - August 17, 2026

Receiving Hours:

M - F | 8 AM - 4 PM

The warehouse must receive your freight by EOD 8/21/26 to avoid late fees

Only on Wednesday, August 19, 2026 | 3:30 PM - 9:00 PM

ONLY @ Hyatt Regency

Denver

SHOW SITE SHIPMENTS ARE NOT RECOMMENDED.

All show site deliveries are to be delivered on the listed date and within the listed times.

Shipments received before this date are at risk of being refused or additional charges to be applied.

Shipment via
Advance
Warehouse

Viper

Any questions or difficulties, please contact:

Krista D'Amico: krista@vipertradeshow.com | P: +1-847-426-3100

• [Viper Shipping forms, Labels, Material Handling Form and Inbound Form](#)

• [Viper Online Order Form](#)*

*Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator Krista D'Amico: krista@vipertradeshow.com

Show Site
Deliveries

Sponsored Sessions Agenda Format & Deadline (Breakfast and Lunch Sponsored Sessions)

Industry Speakers - Gender Balance Policy:

In line with the AABIP Diversity, Inclusion and Unity (DIU) Committee mission to promote equal opportunity and meaningful representation within the field, industry partners are encouraged to consider **diversity and gender balance** when proposing speakers and moderators for breakfast and lunch industry-sponsored sessions.

Companies are kindly asked to make reasonable efforts to avoid single-gender panels and support inclusive representation across faculty nominations, helping ensure the program reflects the diversity of the healthcare and scientific community.

Initial information submission:

If you have already finalized the speakers who will give a talk in your symposium, **please share with us their details as soon as possible**. Please specify country and email address for each speaker.

Final Agenda submission:

Please submit the final session program using the attached [Agenda Format](#) via email to dyosifova@kenes.com **as early as possible and no later than July 09, 2026** (6 weeks prior to the Conference).

The final proposed program should include:

- Session Title (up to 110 characters including spaces)
- Session Description (up to 200 words, you can also include hyperlinks inside of it)
- Speaker Presentations Titles
- Timing (duration of each speaker presentation and full timing of the agenda)
- Speaker/Moderator Full Name

- Speaker/ Moderator Country
- Speaker/ Moderator E-mail
- Speaker/ Moderator Affiliation
- Speaker/ Moderator Bio and Photo (please see specs below)

Please see below specs for Speaker Bio and Photo.

- Speaker **Bio** – up to 200 words
- Speaker **Photo** – 180×240 px, JPG Format

In case of changes to your session title or program after submission, please update the Industry Coordinator: **Diyana Yosifova** at dyosifova@kenes.com.

Industry Speakers – Gender Balance Policy

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Companies are kindly asked to make reasonable efforts to avoid single-gender panels and support inclusive representation across faculty nominations, helping ensure the program reflects the diversity of the healthcare and scientific community.

Sponsored Sessions Timetable (Breakfast and Lunch Sponsored Sessions)

Date	Time	Company Name	Session Hall Onsite	Type of Session	Session Details
Thursday, August 20	1:00 PM-1:45 PM	Medtronic	BREAKOUT 2	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Olympus America Inc.	BREAKOUT 1	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Optellum	MAIN HALL	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Pulmonx	BREAKOUT 3	Lunch Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Fujifilm Healthcare Americas Corp	BREAKOUT 3	Breakfast Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Pleural Dynamics	BREAKOUT 1	Breakfast Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Siemens Healthineers	BREAKOUT 2	Breakfast Session	To be advised
Friday, August 21	12:30 PM-1:15 PM	4DMedical	MAIN HALL	Lunch Session	To be advised
Friday, August 21	12:30 PM-1:15 PM	Johnson & Johnson MedTech	BREAKOUT 1	Lunch Session	To be advised
Friday, August 21	12:30 PM-1:15 PM	Olympus America Inc.	BREAKOUT 2	Lunch Session	To be advised
Friday, August 21	12:30 PM-1:15 PM	Qure.ai	BREAKOUT 3	Lunch Session	To be advised
Saturday, August 22	12:15 PM-1:00 PM	Pinnacle Biologics	BREAKOUT 1	Lunch Session	To be advised
Saturday, August 22	12:15 PM-1:00 PM	Noah Medical	BREAKOUT 2	Lunch Session	To be advised

**Please take in mind the punctuality for starting and finishing times, as the time for each session is limited.*

Timetable and halls are subject to changes. The most updated timetable is published on the [AABIP 2026 Conference website](#).

Important information:

- Industry Supported Sessions are **not** included in main Conference CME/CPD credits.
- In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at: dyosifova@kenes.com.
- We recommend arriving early to **set up the hall** prior to the start of your session. A member of the Kenes Operational team will be available onsite should you need any assistance.
- **Handouts** are allowed to be distributed at the entrance to the Session Hall; however, it is **NOT** permitted to place material on the seats inside the hall.
- Printed tent cards placed on the head table are allowed and should be produced and provided by the supporter.
- We ask presenters to follow the time schedule precisely in order for the day's events may run smoothly. The **updated scientific program** can be found on the [AABIP 2026 Conference website](#)

Catering / F&B for Sponsored Sessions (Breakfast and Lunch)

Catering for Breakfast and Lunch sponsored sessions

- The catering is **exclusive** to **Hyatt Regency Denver**.
- It is **mandatory** for the Supporters who have a Lunch or Breakfast Session, to order Lunch/Breakfast catering for their sessions as follows:
 - **for Lunch sessions, a minimum of 100 meal boxes is required.**
 - **for Breakfast sessions, a minimum of 30 meal boxes is required.**
- To order Catering for your Breakfast or Lunch sponsored session, please refer to the [AABIP26 Menu for Breakfast and Lunch Sponsored Sessions](#).
- To order or discuss in further detail, please contact **Jennifer King** at Jennifer.King@Hyatt.com or +1 303 486 4483.
- Please **always CC** the Industry coordinator: dyosifova@kenes.com
- **Deadline:** Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026**
- It is recommended to indicate that you will offer catering/lunch boxes in your publications, as it will help to increase the attendance (as long as it is in line with the supporter's internal compliance policy).

Speakers' Expenses

As indicated in the sponsorship agreement, the supporting company, in addition to the support fee, must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Sponsored Session speakers have already been invited by the Conference.

Session Halls – Technical Details

Hall Name	Hall Capacity	Hall Layout	Location	Default Stage setting and Furniture
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MAIN HALL	500 ppl	Theater	Level 3	stage 6 soft chairs 3 coffee tables 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 1	173 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 2	154 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 3	173 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)

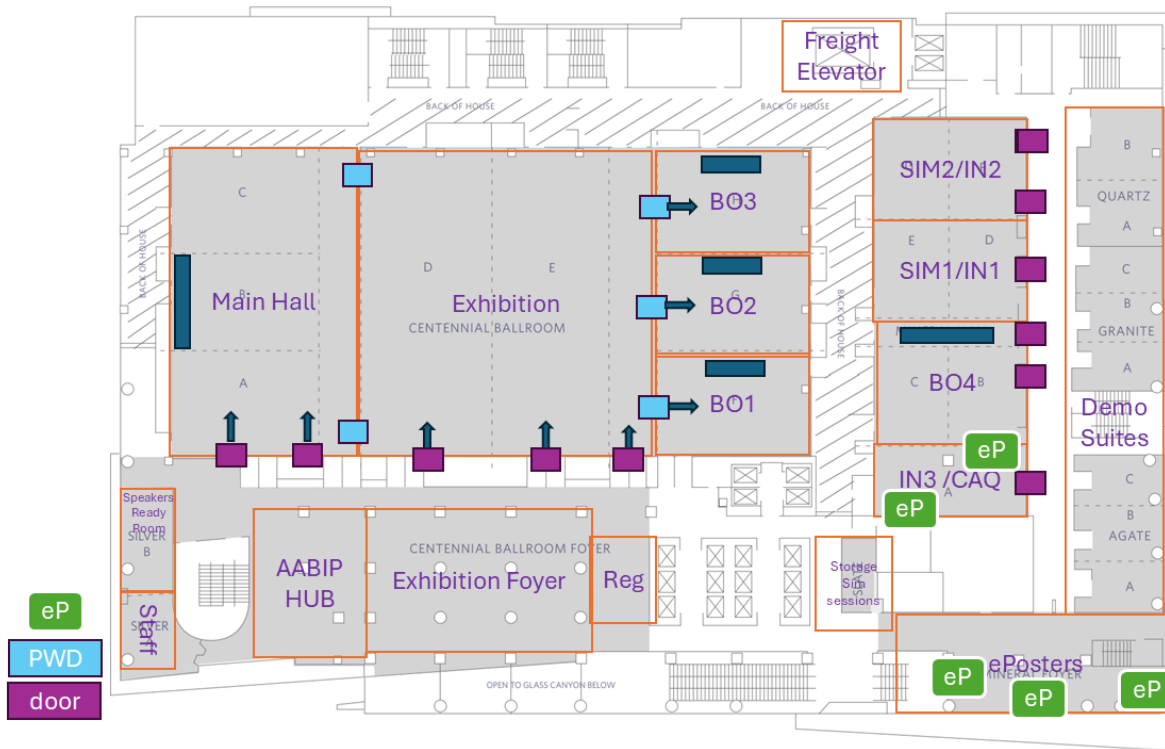
*Final halls capacity will be determined by the conference scientific program, and it can slightly decrease.

In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at dyosifova@kenes.com.

Location and Layout

The Main Hall and Breakouts 1-3 are all on **3rd floor**.

Floor plan of 3rd floor:



For 360 view of the space, please follow this link or scan the QR code below:

<https://visitme.co/ZEu98n>

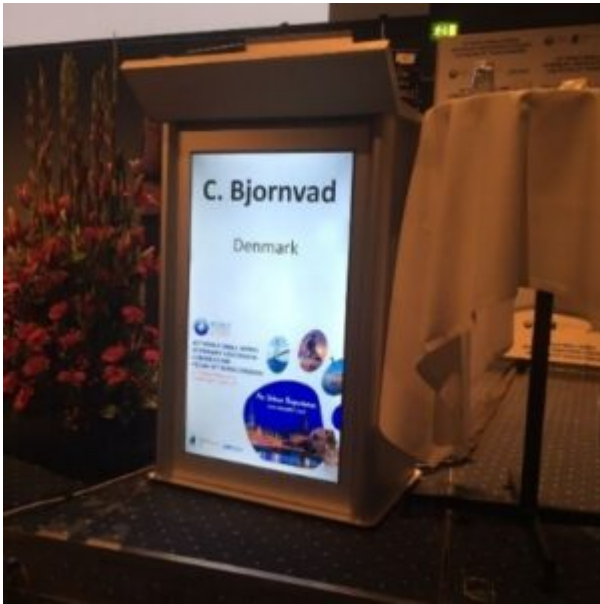


Audio-Visual (AV) Equipment Onsite

AV Equipment Package in Main Hall (as of June 25, 2026)

- 2 x front Projection screens, image of H9xW16 feet approx. each.
- 2 x Data projectors, at least 9000 ansi-lumens each.
- Seamless Data/Video switcher at the AV Control desk and all necessary cabling.
- 46" Confidence monitor in front of the head table, showing the same PowerPoint image as projected in the main screens.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see photo below*).
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.

- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting along the front of the Hall.
- 3 x AV technicians to operate the above-mentioned systems.



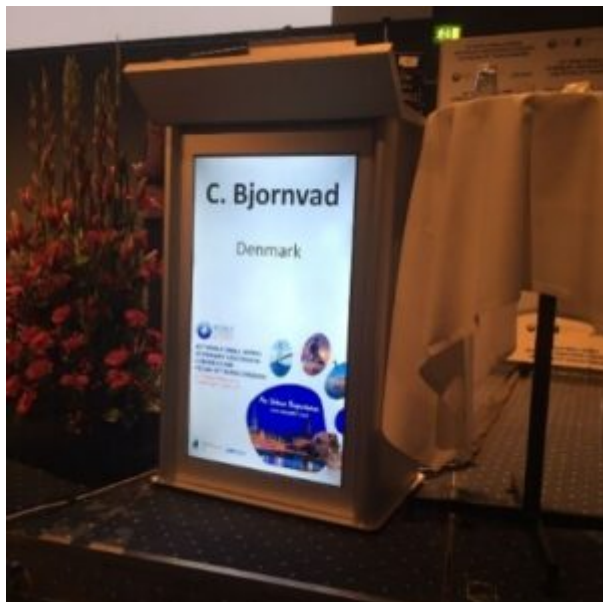
For demonstration only (the photo was taken in a different venue)

The Sponsor's "virtual" banners, with name of speakers, in front of the lectern will be projected. Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The "virtual" banners can include the title of the Symposium and the name and logo of the Sponsor.

AV Equipment Package in Breakout 1 - 3, in each hall (as of June 25, 2026)

- Front projection screen, image of H6 X W11 feet approx.
- Data projector, at least 5500 ansi-lumens.
- 40" Confidence monitor in front of the head table, showing the same PowerPoint image as projected in the main screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see photo below*).
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.
- Lighting system, illuminating the lectern and the head table.
- AV technician to operate the above-mentioned systems.



For demonstration only (the photo was taken in a different venue)

The Sponsor's "virtual" banners, with name of speakers, in front of the lectern will be projected. Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The "virtual" banners can include the title of the Symposium and the name and logo of the Sponsor.

Technical Rehearsal

We strongly recommend scheduling a technical rehearsal in the hall itself and testing the Presentations during that rehearsal. Please make arrangements directly with the Conference Audio Visual Coordinator, Mike Perchig at: nest@nest-av.com. A 20-minute technical rehearsal is offered free of charge; however additional charges may apply, depending on hall availability, rehearsal requirements and overtime of the technicians.

Presentations Upload Onsite (Speakers' Ready Room)

If you are using a **PowerPoint presentation (or any other PC-based application)**, please note that you have to **deliver it on a USB Memory stick** to one of the technicians in the Speakers' Ready Room as soon as you arrive at the Venue in the morning – and **at least 1 hour before the start of the session**.

Online uploading of the presentations will also be possible (instructions to follow).

Please note that the Computers for the Presentations will be supplied with Office 2019 (at least) and the native ratio of the projection on the screens in the halls is 16:9.

If you include video clips in your PowerPoint presentation, be sure to test it with the technician in the Speakers' Ready Room at least 2 hours before the start of the session or as soon as you arrive at the venue in the morning. Please make sure to check it with the technician in the session hall where your lecture is taking place, during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session – even after checking it in the Speakers' Ready Room.

Important Note for Macintosh Users

To use MAC presentations on the PC compatible meeting computer, please note that you need to

prepare it according to the instructions below, before taking it to the speaker room:

- Convert it to PowerPoint or PDF.
- Use a common font, such as Arial, Times New Roman, Verdana etc. (Special characters might be changed to a default font on a PowerPoint-based PC).
- Insert the images as JPG files (and not TIF, PNG or PICT – these images will not be visible on a PowerPoint based PC).

As previously mentioned, we strongly recommend scheduling a 20-minute technical rehearsal and testing the presentations during the rehearsal. Please plan directly with the Conference Audio Visual Coordinator.

Promotional Items

Please refer to the Deliverables section on the website:

<https://aabipconference.com/important-information-for-sponsors-exhibitors/deliverables-specs-deadlines/>

Kindly refer only to the relevant items in accordance with your sponsorship agreement.

Please submit all relevant items as per the guidelines below via email to the Industry Coordinator Diyana Yosifova at dyosifova@kenes.com.

Sponsored Sessions Signage (Optional)

Supporters have the option to create signage promoting their Breakfast and Lunch sponsored sessions according to the below guidelines.

The session signage is optional and must be produced by the supporter.

Self-Standing Sign at the Entrance of the Hall

1x free standing vertical sign can be placed **at the entrance of the session hall 30 minutes prior to the session's published start time (max. dimensions: 38" W x 84" H)**

Stage Banner

1x free standing vertical sign can be placed **on/next to the stage (max. dimensions: 38" W x 84" H)**

Self-standing signage at the Exhibition Area

The Supporter is entitled to place **1x free standing vertical sign (max. dimensions: 38" W x 84" H)** advertising the session on the day of the session only. The sign may be placed **in the exhibition area during exhibition opening hours**. Please liaise onsite with the Exhibition Manager regarding exact time and location.

Digital Lecterns

All Halls will have a designed "digital" lectern (for more information please refer to [tab: AV Equipment Onsite](#)).

The "virtual" banner can include the title of the Symposium and the name and logo of the Sponsor.

Please note:

- Due to CME/CPD accreditation criteria, you may not place signage advertising your session in any other locations unless coordinated with Kenes staff onsite.
- **The session signage is optional and must be produced by the supporter.**
- Please make sure to indicate the following disclosure on the signs: ***This session is not included in main Conference CME/CPD credits.***

Miscellaneous Information

Wi-Fi

Complimentary Wi-Fi will be provided by the Conference during official Conference days at most areas.

This Wi-Fi connection is limited for basic web browsing or checking emails.

Should you have any internet-based feature/device/activity at your Booth or Demo suite (for example: product demonstrations, etc), we strongly recommend ordering a dedicated internet connection for your Booth or Demo suite (wireless or wired connection) to guarantee a consistent internet connection inclusive of technical support.

If you wish to order a dedicated internet connection for your Booth or Demo suite (wireless or wired connection), please order with **Single Digits (exclusive internet provider)**.

[Internet Exhibitor Form 2026 Hyatt Regency Denver](#)

Please email completed orders to **Danielle Smithpeter** at dsmithpeter@singledigits.com.

Important:

- **Please be advised private Wi-Fi networks installations in the Booths or Demo suites are not allowed.**
- **The venue and the organizer reserve the rights to discontinue any activity which interferes with the hall Wi-Fi coverage.**
- Exhibitors and sponsors are responsible for following legal, ethical, moral and generally accepted internet and e-mail conduct when communicating across the Conference's network. The venue reserves the right to disconnect and/or limit a user's right to or use of the network if rules and conditions are not respected.

Waste Disposal

Please note that it is the supporter's responsibility to leave the session hall in a clean and tidy manner once your sponsored session has finished. Any items such as leaflets, banners, roll-ups must be removed from the hall at the end of your session. Any discarded waste, including promotional material, left behind will be removed by the Conference organizers at the expense of the supporter concerned.

Industry Session Badges (for Breakfast and Lunch sponsored sessions)

Each Breakfast or Lunch sponsored session organizer is entitled to up to 10 Industry Session badges which allow access to their Sponsored Session only. These badges will not display individual names. Industry Session badges will be prepared **upon request only** and can be collected at the Registration desk 2 hours prior to start of your Sponsored Session. Industry Session Badges need to be returned to the Registration desk after the session has ended.

Demo Suites

Demo Suites

Supporters interested in renting a demo suite during **AABIP 2026 Conference** should contact Industry Liaison & Sales, **Ms. Paula Suarez** at psuarez@kenes.com.

Supporters, who have rented a demo suite: please contact the Industry coordinator Diyana Yosifova dyosifova@kenes.com with your preferred setup for the room and how many participants are expected.

Meeting room Setup changes deadline: August 03, 2026

Power Requirements

Please let us know your **power needs**. Based on your requirements, we will coordinate with the hotel and power provider to prepare a **separate and comprehensive cost estimate**.

AV Services for Demo Suites

AV is not included in the rental fee and must be arranged separately through our **AV Coordinator**:

- **Contact:** Mike Perchig at nest@nest-av.com
- **Deadline: July 23, 2026** (Late orders may incur rush fees and are subject to availability)

Catering Services for Demo Suites

Catering is not included in the rental fee and is provided *exclusively* by **Hyatt Regency Denver**.

- **Deadline:** Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026** (Surcharge may apply for late orders, depending on availability)
- **Menu:** AABIP26 Sponsors Menu for Demo Suites: [available here](#)
 - **Contact: Jennifer King:** Jennifer.King@Hyatt.com | +1 303 486 4483
 - Please **CC:** dyosifova@kenes.com on all correspondence

Lead Retrieval Options

“K-Lead” Application - Barcode Scanner Application

Lead Retrieval Wireless Barcode Readers can be a helpful tool for receiving contact information about participants who attend your symposium.

We are pleased to offer you the K-Lead Application. Supporters can download the K-Lead app onto *their own* smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' contact information with a quick scan of their badge.

Advantages of the K-Lead application:

- **Seamless Integration:** Download directly to your device; no extra hardware needed!
- **Effortless Scanning:** Quickly scan attendee badges to capture leads.
- **Customizable Notes:** Add personal comments to each lead for better follow-up.
- **“Quick Scan” Function:** Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access:** Get real-time lead information for immediate engagement.
- **Compatibility:** Download from the **Apple Store** or **Google Play** using “Kenes K-Lead App”.

Cost per unit: \$750 (excluding 4% credit card charges fees, excluding VAT if applicable).

Device is NOT included!

Deadline: 2 weeks prior to the conference

Onsite rate of \$850 will be applied for order received after above deadline.

Unlock the Power of **K-Lead Plus**:

- **Automated Follow-up Emails:** Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization:** Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement:** Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights:** Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.
- **Compatibility:** K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: \$350

Key Notes for K-Lead and K-Lead Plus:

- **Device Not Included:** The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data:** Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.
- **Content Responsibility:** Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.
- **Easy Reservation:** Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>.
- **GDPR Compliance:** We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.
- By purchasing the K-Lead and K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).

How to order K-Lead and K-Lead Plus? -> These services are available to purchase from the Exhibitor's Portal <https://exhibitorportal.kenes.com>

API Integration

Do you want to use your own scanning device or app? Need real-time API integration?

We're excited to introduce our new API-sharing service that seamlessly integrates delegate data from our events directly into your CRM. No more manual data entry - just instant, secure, and accurate lead transfer.

How it works:



Instant API Access - Scan delegate badges using your own app and retrieve full attendee details.



Real-Time Sync - Automatically update your CRM.



CRM Compatibility - Integrates with major CRM systems like Salesforce, HubSpot, and Microsoft Dynamics.



Data Accuracy - Ensure accurate, up-to-date delegate info, reducing manual entry errors.



Custom Mapping – Adapt data fields to fit your CRM’s structure.



Secure & Compliant – Advanced encryption ensures data protection.



Analytics & Reporting – Gain insights on leads and engagement.

Cost:

License per event: **\$1800 invoiced before the event.**

API calls: invoiced after the event, based on the number of calls (scans) made:

- Up to 200 calls – calculated by \$4 per call
- Up to 500 calls – calculated by \$3 per call
- From 500 calls and up – calculated \$2 per call

Deadline to place your order for API integration: Wednesday, July 29

How to order any of these solutions? -> These services are available to purchase from the Exhibitor’s Portal: <https://exhibitorportal.kenes.com>.

For inquiries, please contact the Exhibition Manager at dyosifova@kenes.com.

Innovative Products for Sponsored Sessions

Maximize your Participant Experience - Use our innovative technologies for your session

Kenes is proud to deliver a wide variety of quality onsite technology products and services. We offer:

- **Sessions Recording** and many more products designed for capturing and recording session content.
- **Voting, Evaluations**, and more products designed for increasing participant’s interaction during symposium sessions.
- **Translation services for any language** are available in two options. The conventional approach involves local interpreters and the use of headphone receivers. Alternatively, we offer a cutting-edge AI-powered solution. With this innovative method, participants can access live translations and captions seamlessly by scanning a QR code on their mobile phones.

We also provide tailor made customized solutions – [contact us](#) to make it happen!

PLEASE NOTE: All product solutions are offered ***exclusively*** by Kenes Group.

Please contact us to discuss your needs and our relevant solutions.

Please submit your order by **July 9, 2026**. Orders received after the deadline will incur rush fees.

Presentation Access via the Conference Mobile App

Enhance the visibility and impact of your sponsored session by **making your presentations available to participants through the Conference Mobile App**. This opportunity allows participants to revisit key session content after the event and provides an additional touchpoint to extend engagement with your symposium beyond the live session.

Presentations will be made available in the mobile app on the day following the sponsored session, enabling participants to easily access and review the materials at their convenience.

This service is available for an additional fee of **USD 1000 per sponsored session**. Presentation upload is subject to consent and approval from the respective speakers.

For inquiries, please contact the Industry Coordinator at dyosifova@kenes.com.

Shipping Instructions

Viper is the official freight forwarder for this Conference.

For shipping instructions, please click here: [2026 AABIP Shipping forms, Labels, Material Handling Form and Inbound Form](#)

Shipping Instructions include:

- Shipping Order Form
- Material Handling Rates & Info
- Inbound Shipping Information
- VTS Material Handling Terms & Conditions
- Inbound Shipping Labels
- Move-Out Information
- Pre-Printed BOL Request

Contact details:

Viper

Krista D'Amico

Exhibitor Services Coordinator

Email: krista@vipertradeshow.com | +1-847-426-3100

www.vipertradeshow.com

Advance Warehouse Delivery Information

2026 AABIP

Viper Tradeshow Services

c/o Denver Air

6331 Beach Street

Denver, CO 80221

Shipments should arrive **on** or **between**:

July 20, 2026 - August 17, 2026

Receiving Hours:

M - F | 8 AM - 4 PM

All shipments must include your company name, booth # and 2026 AABIP on the freight

Deliver by August 10, 2026 to avoid late fees!

Last day of advance receiving August 17, 2026

Weight ticket or BOL must be presented at the time of the delivery.

Show-Site Delivery Information

Receiving only during exhibitor move-in times.

2026 AABIP

Hyatt Regency Denver

650 15th Street

Denver, CO 80202

All shipments must include your company name, booth number and 26AABIP ANNUAL CONFERENCE on the freight

Show-site deliveries are not recommended. Deliveries via adv. whse will be prioritized and are strongly encouraged

Deliver on Wednesday, August 19, 2026 | 3:30 PM -9:00 PM ONLY

Weight ticket or BOL must be presented at the time of the delivery.

Insurance of Goods

All cargo should be insured from point of origin

Blackout Policy – Organising Meetings and Events Outside the Conference

Organising Meetings and Events Outside the Conference

The success of the AABIP Conference is important to all participants, partner organizations, and industry supporters. To help maintain the integrity and value of the Conference program, AABIP has established the following guidelines regarding meetings, events, and promotional activities taking place during the Conference period. We respectfully ask all organizations and participants to support these efforts and work collaboratively within these parameters.

Meetings, Events, and Activities

To encourage attendee participation in the official AABIP Conference programming and activities, AABIP requests that organizations avoid hosting open-invitation meetings or events during the Conference that may compete with or distract from the Conference schedule. This includes meetings focused on respiratory medicine as well as events specifically targeting Conference participants.

In addition, AABIP asks industry partners and affiliated organizations to refrain from organizing sponsored meetings, networking activities, or other promotional gatherings during Conference hours. Our goal is to provide attendees with the opportunity to fully engage in the educational sessions, networking opportunities, and initiatives planned as part of the AABIP Conference experience.

Scientific Symposia

To preserve the educational integrity of the Conference program, AABIP requests that scientific symposia and educational events not be scheduled outside of the official Conference venue within the host city during the Conference period. This includes “Meet the Professor” programs, educational workshops, case-based discussions, data presentations, and similar scientific activities.

Industry-supported educational sessions should be coordinated through the official Conference program and will take place within the Conference venue on Thursday, Friday and Saturday.

Closed Meetings and Social Events

Companies may organize invitation-only meetings and social gatherings provided they do not conflict with the Conference program or opening session. These events should avoid the blackout times as per the [Conference program](#).

For smaller private meetings, discussion groups, investigator meetings, or speaker briefings involving fewer than 5 participants, prior approval from AABIP is generally not required, provided the meetings comply with the timing restrictions above. Invitations should be limited to specifically

invited individuals and should not be publicly promoted or open invitation events.

Promotional Meetings

Press and media events held outside of the Conference venue are permitted during blackout periods when attendance is limited to company staff and invited media representatives only.

Internal Staff Meetings

Companies may hold internal meetings for delegates they have sponsored to attend the Conference, including meetings involving more than 5 participants. However, these meetings should not overlap with Conference programming or detract from the educational value and attendee engagement of the AABIP Conference.

To assist with coordination, programs for larger internal meetings should be submitted to the AABIP Office for review. Please forward materials to Paula Suarez at psuarez@kenes.com.

Each supporter will receive an e-mail with login details to access the Portal. The Portal enables supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)
- Order exhibitor badges and free full registrations
- Submit booth drawing

Link to access the Portal: <https://exhibitorportal.kenes.com>

Notes:

- The login details has been sent to the person signing the contract. This person is responsible for passing on the login details to third party if needed.
- Access to all Portal services will be available only after submission of your company profile and logo.
- Only deliverables as indicated in your contract, should be submitted via the Portal. Items not included in your contract will not be processed.

Kenes Contacts:

Conference Organizer

Kenes Group

Rue François-Versonnex 7
1207 Geneva, Switzerland

[Contact Us](#)

Exhibition & Industry Coordinator

Diyana Yosifova

Tel: +41 22 908 0488 Ext: 258 | E-mail: dyosifova@kenes.com

Industry Liaison & Sales

Paula Suarez

E-mail: psuarez@kenes.com

Hotel Accommodation

Irina Sapir

E-mail: isapir@kenes.com

<https://aabipconference.com/book-your-hotel/>

AV Coordinator

Mike Perchig

E-mail: nest@nest-av.com

Registration Specialist

Melissa Gynesh

E-mail: reg_aabip26@kenes.com

Product Marketing Coordinator

Olaya Espejo

E-mail: oespejo@kenes.com

Contractors:

Catering

Hyatt Regency Denver

Exclusive service

- AABIP26 Menu for sponsored sessions (breakfast and lunch): [available here](#)
- AABIP26 Menu for Demo Suites: [available here](#)

To order or discuss in further detail, please contact Jennifer King at Jennifer.King@Hyatt.com or +1 303 486 4483.

Always CC the Industry Coordinator: dyosifova@kenes.com

Deadline: Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026**

Shipping & Freight Handling

Viper

Official Logistics Agent

For inquiries, please contact **Krista D'Amico**

Email: krista@vipertradeshow.com

- [Viper Shipping Forms, Labels, Material Handling Form and Inbound form](#)
- [Viper Online Order Form](#)*

Viper is the **exclusive** handler inside the venue.

Furniture / Graphics & Signage / Plants & Floral Arrangements

Viper

Official Builder

For inquiries, please contact **Krista D'Amico**

Email: krista@vipertradeshow.com

- [AABIP26 Viper Exhibitors Kit, Labor and Logistics](#)
- [Viper Online Order Form](#)*

*Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator:

Krista D'Amico | krista@vipertradeshow.com

Action Item (Please refer to your signed contract)	Deadline	Contact Person
Staff Hotel Reservation	As soon as possible	Irina Sapir isapir@kenes.com https://aabipconference.com/book-your-hotel
Payment of Invoice Balance	Must be received in full one week prior to the Conference	FP&A Team accountsreceivables@kenes.com
Session Final Agenda (for approval by Scientific Committee)	As soon as possible and no later than Thursday, July 09, 2026	
Promotional E- mail Blast (Exclusive and Joint Mailshot)	No later than 4 weeks prior to the Conference	Please send by email as per the requested specifications to the Industry Coordinator: dyosifova@kenes.com
Dedicated webpage with 4- min Video	Thursday, July 23, 2026	
Mobile App Adverts	Thursday, July 23, 2026	
Company logo and profile	As soon as possible and no later than Thursday, July 16, 2026	Via Kenes Exhibitor's Portal: https://exhibitorportal.kenes.com
Badge Scanner App / Lead Retrieval System	Thursday, August 06, 2026	
	Monday, July 27, 2026 ADVANCE ORDER DISCOUNT DEADLINE <i>Forms must be received by Viper with full payment to receive discounted rates. No refunds for cancellations are provided after this date. Standard pricing will apply to all orders received after the published deadline and onsite. Orders after this deadline are subject to availability.</i>	Viper For inquiries, please contact Krista D'Amico at E-mail: krista@vipertradeshow.com P: +1-847-426-3100 • AABIP26 Viper Exhibitors Kit, Labor and Logistics • Viper Online Order Form * *Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator Krista D'Amico: krista@vipertradeshow.com
Furniture Rental / Graphics & Signage / Plants & Floral Arrangements		
Placing orders for Sessions Recording, Voting /Ask the Speaker and other Technology Products and Services	As soon as possible, preferably before Thursday, July 09, 2026	Olaya Espejo oespejo@kenes.com

Catering Services Menu selections: **Thursday, July 30, 2026**
Hyatt Regency
Denver Exclusive Service FINAL guarantees: **Thursday, August 13, 2026**

Hostesses & Temporary Staff Hire Upon request

AV - scheduling
Tech rehearsal,
placing orders for
extra AV for the
Sponsored Sessions and AV
for Demo suites **Thursday, July 23, 2026**

Shipping & Material Handling Services

Door to door

Airfreight shipments Please contact **Viper**

Shipment via Advance Warehouse

Shipments should arrive **on or between:**
July 20, 2026 - August 17, 2026

Receiving Hours:

M - F | 8 AM - 4 PM

The warehouse must receive your freight by EOD 8/21/26 to avoid late fees

Only on Wednesday, August 19, 2026 | 3:30 PM - 9:00 PM ONLY @ Hyatt Regency Denver

SHOW SITE SHIPMENTS ARE NOT RECOMMENDED.

Show Site Deliveries

All show site deliveries are to be delivered on the listed date and within the listed times.
Shipments received before this date are at risk of being refused or additional charges to be applied.

Jennifer King

Jennifer.King@Hyatt.com

Please always **CC Diyana Yosifova**

dyosifova@kenes.com

- AABIP26 Menu for sponsored sessions (breakfast and lunch): [available here](#)
- AABIP26 Menu for Demo Suites: [available here](#)

For inquiries, please contact **Diyana Yosifova:**

dyosifova@kenes.com

Mike Perchig

nest@nest-av.com

Viper

Any questions or difficulties, please contact:

Krista D'Amico: krista@vipertradeshow.com | P: +1-847-426-3100

- [Viper Shipping forms, Labels, Material Handling Form and Inbound Form](#)
- [Viper Online Order Form](#)*

*Only the main contact will have access to place online orders; if an additional contact or EAC needs access to the Viper Tradeshow online portal please notify your Exhibitor Services Coordinator Krista D'Amico: krista@vipertradeshow.com

Industry Speakers - Gender Balance Policy:

In line with the AABIP Diversity, Inclusion and Unity (DIU) Committee mission to promote equal opportunity and meaningful representation within the field, industry partners are encouraged to consider **diversity and gender balance** when proposing speakers and moderators for breakfast and lunch industry-sponsored sessions.

Companies are kindly asked to make reasonable efforts to avoid single-gender panels and support inclusive representation across faculty nominations, helping ensure the program reflects the diversity of the healthcare and scientific community.

Initial information submission:

If you have already finalized the speakers who will give a talk in your symposium, **please share**

with us their details as soon as possible. Please specify country and email address for each speaker.

Final Agenda submission:

Please submit the final session program using the attached [Agenda Format](#) via email to dyosifova@kenes.com **as early as possible and no later than July 09, 2026** (6 weeks prior to the Conference).

The final proposed program should include:

- Session Title (up to 110 characters including spaces)
- Session Description (up to 200 words, you can also include hyperlinks inside of it)
- Speaker Presentations Titles
- Timing (duration of each speaker presentation and full timing of the agenda)
- Speaker/Moderator Full Name
- Speaker/ Moderator Country
- Speaker/ Moderator E-mail
- Speaker/ Moderator Affiliation
- Speaker/ Moderator Bio and Photo (please see specs below)

Please see below specs for Speaker Bio and Photo.

- Speaker **Bio** - up to 200 words
- Speaker **Photo** - 180×240 px, JPG Format

In case of changes to your session title or program *after submission*, please update the Industry Coordinator: **Diyana Yosifova** at dyosifova@kenes.com.

Industry Speakers - Gender Balance Policy:

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Companies are kindly asked to make reasonable efforts to avoid single-gender panels and support inclusive representation across faculty nominations, helping ensure the program reflects the diversity of the healthcare and scientific community.

Date	Time	Company Name	Session Hall Onsite	Type of Session	Session Details
Thursday, August 20	1:00 PM-1:45 PM	Medtronic	BREAKOUT 2	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Olympus America Inc.	BREAKOUT 1	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Optellum	MAIN HALL	Lunch Session	To be advised
Thursday, August 20	1:00 PM-1:45 PM	Pulmonx	BREAKOUT 3	Lunch Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Fujifilm Healthcare Americas Corp	BREAKOUT 3	Breakfast Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Pleural Dynamics	BREAKOUT 1	Breakfast Session	To be advised
Friday, August 21	7:15 AM-8:00 AM	Siemens Healthineers	BREAKOUT 2	Breakfast Session	To be advised
Friday, August 21	12:30 PM-1:15 PM	4DMedical	MAIN HALL	Lunch Session	To be advised

Friday, August 21	12:30 PM-1:15 PM	Johnson & Johnson MedTech	BREAKOUT 1	Lunch Session To be advised
Friday, August 21	12:30 PM-1:15 PM	Olympus America Inc.	BREAKOUT 2	Lunch Session To be advised
Friday, August 21	12:30 PM-1:15 PM	Qure.ai	BREAKOUT 3	Lunch Session To be advised
Saturday, August 22	12:15 PM-1:00 PM	Pinnacle Biologics	BREAKOUT 1	Lunch Session To be advised
Saturday, August 22	12:15 PM-1:00 PM	Noah Medical	BREAKOUT 2	Lunch Session To be advised

**Please take in mind the punctuality for starting and finishing times, as the time for each session is limited.*

Timetable and halls are subject to changes. The most updated timetable is published on the [AABIP 2026 Conference website](#).

Important information:

- Industry Supported Sessions are **not** included in main Conference CME/CPD credits.
- In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at: dyosifova@kenes.com.
- We recommend arriving early to **set up the hall** prior to the start of your session. A member of the Kenes Operational team will be available onsite should you need any assistance.
- **Handouts** are allowed to be distributed at the entrance to the Session Hall; however, it is **NOT** permitted to place material on the seats inside the hall.
- Printed tent cards placed on the head table are allowed and should be produced and provided by the supporter.
- We ask presenters to follow the time schedule precisely in order for the day's events may run smoothly. The **updated scientific program** can be found on the [AABIP 2026 Conference website](#)

Catering for Breakfast and Lunch sponsored sessions

- The catering is **exclusive** to **Hyatt Regency Denver**.
- It is **mandatory** for the Supporters who have a Lunch or Breakfast Session, to order Lunch/Breakfast catering for their sessions as follows:
 - **for Lunch sessions, a minimum of 100 meal boxes is required.**
 - **for Breakfast sessions, a minimum of 30 meal boxes is required.**
- To order Catering for your Breakfast or Lunch sponsored session, please refer to the [AABIP26 Menu for Breakfast and Lunch Sponsored Sessions](#).
- To order or discuss in further detail, please contact **Jennifer King** at Jennifer.King@Hyatt.com or +1 303 486 4483.
- Please **always** CC the Industry coordinator: dyosifova@kenes.com
- **Deadline:** Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026**
- It is recommended to indicate that you will offer catering/lunch boxes in your publications, as it will help to increase the attendance (as long as it is in line with the supporter's internal compliance policy).

As indicated in the sponsorship agreement, the supporting company, in addition to the support fee, must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Sponsored Session speakers have already been invited by the

Conference.

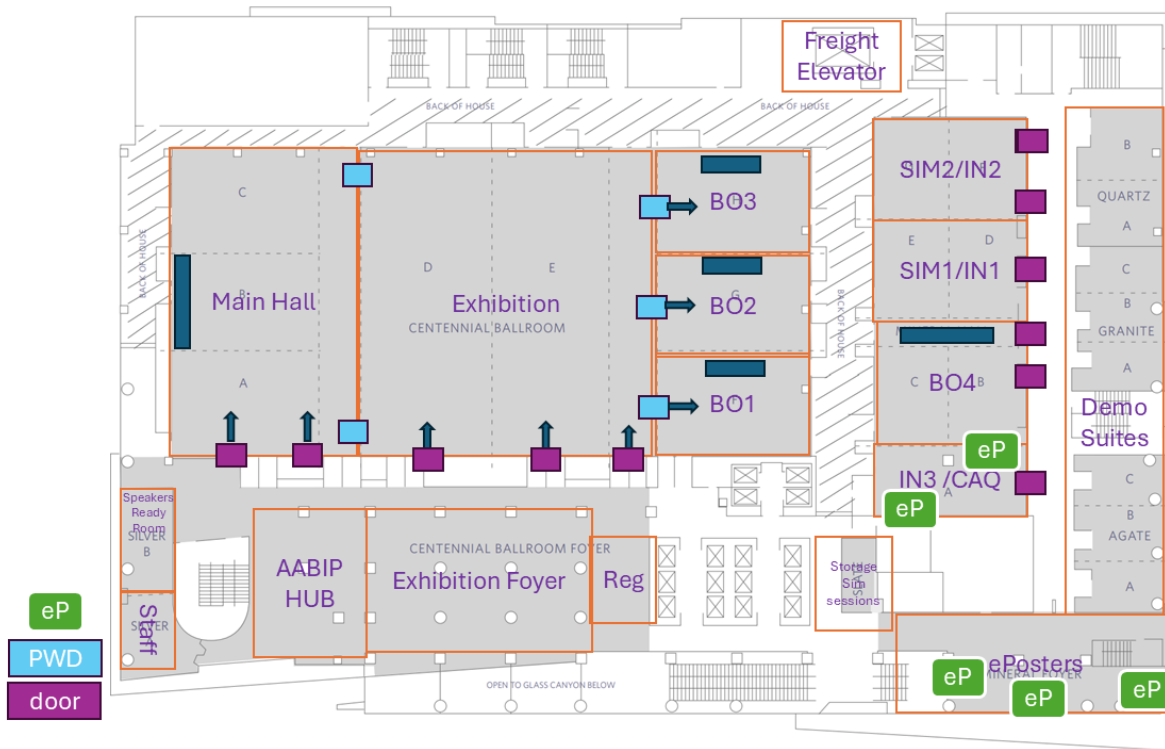
Hall Name	Hall Capacity	Hall Layout	Location	Default Stage setting and Furniture
MAIN HALL	500 ppl	Theater	Level 3	stage 6 soft chairs 3 coffee tables 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 1	173 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 2	154 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)
BREAKOUT 3	173 ppl	Theater	Level 3	stage 1 skirted table for 6 persons 6 chairs 1 digital lectern (see details under tab: AV Equipment Onsite)

*Final halls capacity will be determined by the conference scientific program, and it can slightly decrease.

In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the Industry Coordinator, Diyana Yosifova at dyosifova@kenes.com.

The Main Hall and Breakouts 1-3 are all on **3rd floor**.

Floor plan of 3rd floor:



For 360 view of the space, please follow this link or scan the QR code below:

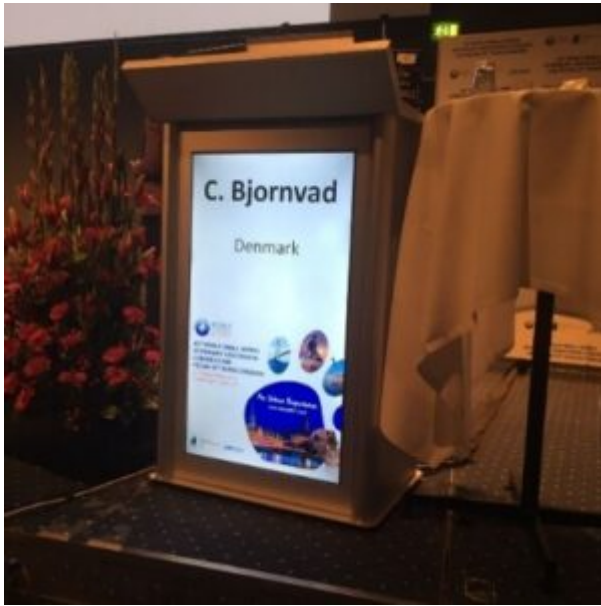
<https://visitme.co/ZEu98n>



AV Equipment Package in Main Hall (as of June 25, 2026)

- 2 x front Projection screens, image of H9xW16 feet approx. each.
- 2 x Data projectors, at least 9000 ansi-lumens each.
- Seamless Data/Video switcher at the AV Control desk and all necessary cabling.
- 46" Confidence monitor in front of the head table, showing the same PowerPoint image as projected in the main screens.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see photo below*).
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.

- Colorful Lighting along the front of the Hall.
- 3 x AV technicians to operate the above-mentioned systems.



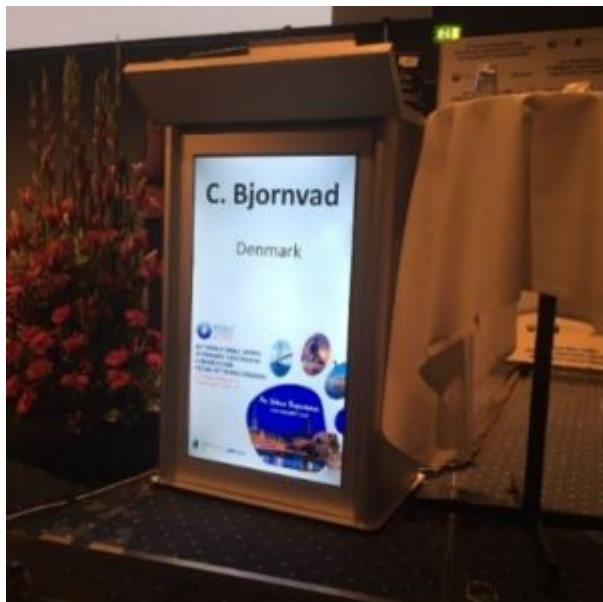
For demonstration only (the photo was taken in a different venue)

The Sponsor's "virtual" banners, with name of speakers, in front of the lectern will be projected. Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The "virtual" banners can include the title of the Symposium and the name and logo of the Sponsor.

AV Equipment Package in Breakout 1 - 3, in each hall (as of June 25, 2026)

- Front projection screen, image of H6 X W11 feet approx.
- Data projector, at least 5500 ansi-lumens.
- 40" Confidence monitor in front of the head table, showing the same PowerPoint image as projected in the main screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see photo below*).
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.
- Lighting system, illuminating the lectern and the head table.
- AV technician to operate the above-mentioned systems.



For demonstration only (the photo was taken in a different venue)

The Sponsor's "virtual" banners, with name of speakers, in front of the lectern will be projected. Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The "virtual" banners can include the title of the Symposium and the name and logo of the Sponsor.

We strongly recommend scheduling a technical rehearsal in the hall itself and testing the Presentations during that rehearsal. Please make arrangements directly with the Conference Audio Visual Coordinator, Mike Perchig at: nest@nest-av.com. A 20-minute technical rehearsal is offered free of charge; however additional charges may apply, depending on hall availability, rehearsal requirements and overtime of the technicians.

If you are using a **PowerPoint presentation (or any other PC-based application)**, please note that you have to **deliver it on a USB Memory stick** to one of the technicians in the Speakers' Ready Room as soon as you arrive at the Venue in the morning - and **at least 1 hour before the start of the session**.

Online uploading of the presentations will also be possible (instructions to follow).

Please note that the Computers for the Presentations will be supplied with Office 2019 (at least) and the native ratio of the projection on the screens in the halls is 16:9.

If you include video clips in your PowerPoint presentation, be sure to test it with the technician in the Speakers' Ready Room at least 2 hours before the start of the session or as soon as you arrive at the venue in the morning. Please make sure to check it with the technician in the session hall where your lecture is taking place, during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session - even after checking it in the Speakers' Ready Room.

Important Note for Macintosh Users

To use MAC presentations on the PC compatible meeting computer, please note that you need to prepare it according to the instructions below, before taking it to the speaker room:

- Convert it to PowerPoint or PDF.
- Use a common font, such as Arial, Times New Roman, Verdana etc. (Special characters might

be changed to a default font on a PowerPoint-based PC).

- Insert the images as JPG files (and not TIF, PNG or PICT – these images will not be visible on a PowerPoint based PC).

As previously mentioned, we strongly recommend scheduling a 20-minute technical rehearsal and testing the presentations during the rehearsal. Please plan directly with the Conference Audio Visual Coordinator.

Please refer to the Deliverables section on the website:

<https://aabipconference.com/important-information-for-sponsors-exhibitors/deliverables-specs-deadlines/>

Kindly refer only to the relevant items in accordance with your sponsorship agreement.

Please submit all relevant items as per the guidelines below via email to the Industry Coordinator Diyana Yosifova at dyosifova@kenes.com.

Supporters have the option to create signage promoting their Breakfast and Lunch sponsored sessions according to the below guidelines.

The session signage is optional and must be produced by the supporter.

Self-Standing Sign at the Entrance of the Hall

1x free standing vertical sign can be placed **at the entrance of the session hall 30 minutes prior to the session's published start time (max. dimensions: 38" W x 84" H)**

Stage Banner

1x free standing vertical sign can be placed **on/next to the stage (max. dimensions: 38" W x 84" H)**

Self-standing signage at the Exhibition Area

The Supporter is entitled to place **1x free standing vertical sign (max. dimensions: 38" W x 84" H)** advertising the session on the day of the session only. The sign may be placed **in the exhibition area during exhibition opening hours**. Please liaise onsite with the Exhibition Manager regarding exact time and location.

Digital Lecterns

All Halls will have a designed "digital" lectern (for more information please refer to [tab: AV Equipment Onsite](#)).

The "virtual" banner can include the title of the Symposium and the name and logo of the Sponsor.

Please note:

- Due to CME/CPD accreditation criteria, you may not place signage advertising your session in any other locations unless coordinated with Kenes staff onsite.
- **The session signage is optional and must be produced by the supporter.**
- Please make sure to indicate the following disclosure on the signs: ***This session is not included in main Conference CME/CPD credits.***

Wi-Fi

Complimentary Wi-Fi will be provided by the Conference during official Conference days at most areas.

This Wi-Fi connection is limited for basic web browsing or checking emails.

Should you have any internet-based feature/device/activity at your Booth or Demo suite (for example: product demonstrations, etc), we strongly recommend ordering a dedicated internet connection for your Booth or Demo suite (wireless or wired connection) to guarantee a consistent internet connection inclusive of technical support.

If you wish to order a dedicated internet connection for your Booth or Demo suite (wireless or wired connection), please order with **Single Digits (exclusive internet provider)**.

[Internet Exhibitor Form 2026 Hyatt Regency Denver](#)

Please email completed orders to **Danielle Smithpeter** at dsmithpeter@singledigits.com.

Important:

- **Please be advised private Wi-Fi networks installations in the Booths or Demo suites are not allowed.**
- **The venue and the organizer reserve the rights to discontinue any activity which interferes with the hall Wi-Fi coverage.**
- Exhibitors and sponsors are responsible for following legal, ethical, moral and generally accepted internet and e-mail conduct when communicating across the Conference's network. The venue reserves the right to disconnect and/or limit a user's right to or use of the network if rules and conditions are not respected.

Waste Disposal

Please note that it is the supporter's responsibility to leave the session hall in a clean and tidy manner once your sponsored session has finished. Any items such as leaflets, banners, roll-ups must be removed from the hall at the end of your session. Any discarded waste, including promotional material, left behind will be removed by the Conference organizers at the expense of the supporter concerned.

Industry Session Badges (for Breakfast and Lunch sponsored sessions)

Each Breakfast or Lunch sponsored session organizer is entitled to up to 10 Industry Session badges which allow access to their Sponsored Session only. These badges will not display individual names. Industry Session badges will be prepared **upon request only** and can be collected at the Registration desk 2 hours prior to start of your Sponsored Session. Industry Session Badges need to be returned to the Registration desk after the session has ended.

Demo Suites

Supporters interested in renting a demo suite during **AABIP 2026 Conference** should contact Industry Liaison & Sales, **Ms. Paula Suarez** at psuarez@kenes.com.

Supporters, who have rented a demo suite: please contact the Industry coordinator Diyana Yosifova dyosifova@kenes.com with your preferred setup for the room and how many participants are expected.

Meeting room Setup changes deadline: August 03, 2026

Power Requirements

Please let us know your **power needs**. Based on your requirements, we will coordinate with the hotel and power provider to prepare a **separate and comprehensive cost estimate**.

AV Services for Demo Suites

AV is not included in the rental fee and must be arranged separately through our **AV Coordinator**:

- **Contact:** Mike Perchig at nest@nest-av.com
- **Deadline:** **July 23, 2026** (Late orders may incur rush fees and are subject to availability)

Catering Services for Demo Suites

Catering is not included in the rental fee and is provided *exclusively* by **Hyatt Regency Denver**.

- **Deadline:** Menu selections: **Thursday, July 30, 2026** / FINAL guarantees: **Thursday, August 13, 2026** (Surcharge may apply for late orders, depending on availability)
- **Menu:** AABIP26 Sponsors Menu for Demo Suites: [available here](#)
 - **Contact:** **Jennifer King:** Jennifer.King@Hyatt.com | +1 303 486 4483
 - Please **CC:** dyosifova@kenes.com on all correspondence

“K-Lead” Application - Barcode Scanner Application

Lead Retrieval Wireless Barcode Readers can be a helpful tool for receiving contact information about participants who attend your symposium.

We are pleased to offer you the K-Lead Application. Supporters can download the K-Lead app onto *their own* smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' contact information with a quick scan of their badge.

Advantages of the **K-Lead application**:

- **Seamless Integration:** Download directly to your device; no extra hardware needed!
- **Effortless Scanning:** Quickly scan attendee badges to capture leads.
- **Customizable Notes:** Add personal comments to each lead for better follow-up.
- **“Quick Scan” Function:** Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access:** Get real-time lead information for immediate engagement.
- **Compatibility:** Download from the **Apple Store** or **Google Play** using “Kenes K-Lead App”.

Cost per unit: \$750 (excluding 4% credit card charges fees, excluding VAT if applicable).

Device is NOT included!

Deadline: 2 weeks prior to the conference

Onsite rate of \$850 will be applied for order received after above deadline.

Unlock the Power of **K-Lead Plus**:

- **Automated Follow-up Emails:** Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization:** Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement:** Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights:** Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.

- **Compatibility:** K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: \$350

Key Notes for K-Lead and K-Lead Plus:

- **Device Not Included:** The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data:** Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.
- **Content Responsibility:** Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.
- **Easy Reservation:** Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>.
- **GDPR Compliance:** We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.
- By purchasing the K-Lead and K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).

How to order K-Lead and K-Lead Plus? -> These services are available to purchase from the Exhibitor's Portal <https://exhibitorportal.kenes.com>

API Integration

Do you want to use your own scanning device or app? Need real-time API integration?

We're excited to introduce our new API-sharing service that seamlessly integrates delegate data from our events directly into your CRM. No more manual data entry – just instant, secure, and accurate lead transfer.

How it works:



Instant API Access – Scan delegate badges using your own app and retrieve full attendee details.



Real-Time Sync – Automatically update your CRM.



CRM Compatibility – Integrates with major CRM systems like Salesforce, HubSpot, and Microsoft Dynamics.



Data Accuracy – Ensure accurate, up-to-date delegate info, reducing manual entry errors.



Custom Mapping – Adapt data fields to fit your CRM's structure.



Secure & Compliant – Advanced encryption ensures data protection.



Analytics & Reporting – Gain insights on leads and engagement.

Cost:

License per event: **\$1800 invoiced before the event.**

API calls: invoiced after the event, based on the number of calls (scans) made:

- Up to 200 calls - calculated by \$4 per call
- Up to 500 calls - calculated by \$3 per call
- From 500 calls and up - calculated \$2 per call

Deadline to place your order for API integration: Wednesday, July 29

How to order any of these solutions? -> These services are available to purchase from the Exhibitor's Portal: <https://exhibitorportal.kenes.com>.

For inquiries, please contact the Exhibition Manager at dyosifova@kenes.com.

Maximize your Participant Experience - Use our innovative technologies for your session

Kenes is proud to deliver a wide variety of quality onsite technology products and services.

We offer:

- **Sessions Recording** and many more products designed for capturing and recording session content.
- **Voting, Evaluations**, and more products designed for increasing participant's interaction during symposium sessions.
- **Translation services for any language** are available in two options. The conventional approach involves local interpreters and the use of headphone receivers. Alternatively, we offer a cutting-edge AI-powered solution. With this innovative method, participants can access live translations and captions seamlessly by scanning a QR code on their mobile phones.

We also provide tailor made customized solutions - [contact us](#) to make it happen!

PLEASE NOTE: All product solutions are offered ***exclusively*** by Kenes Group.

Please contact us to discuss your needs and our relevant solutions.

Please submit your order by **July 9, 2026**. Orders received after the deadline will incur rush fees.

Enhance the visibility and impact of your sponsored session by **making your presentations available to participants through the Conference Mobile App**. This opportunity allows participants to revisit key session content after the event and provides an additional touchpoint to extend engagement with your symposium beyond the live session.

Presentations will be made available in the mobile app on the day following the sponsored session, enabling participants to easily access and review the materials at their convenience.

This service is available for an additional fee of **USD 1000 per sponsored session**. Presentation upload is subject to consent and approval from the respective speakers.

For inquiries, please contact the Industry Coordinator at dyosifova@kenes.com.

Viper is the official freight forwarder for this Conference.

For shipping instructions, please click here: [2026 AABIP Shipping forms, Labels, Material Handling Form and Inbound Form](#)

Shipping Instructions include:

- Shipping Order Form
- Material Handling Rates & Info

- Inbound Shipping Information
- VTS Material Handling Terms & Conditions
- Inbound Shipping Labels
- Move-Out Information
- Pre-Printed BOL Request

Contact details:

Viper

Krista D'Amico

Exhibitor Services Coordinator

Email: krista@vipertradeshow.com | +1-847-426-3100

www.vipertradeshow.com

Advance Warehouse Delivery Information

2026 AABIP

Viper Tradeshow Services

c/o Denver Air

6331 Beach Street

Denver, CO 80221

Shipments should arrive **on** or **between**:

July 20, 2026 - August 17, 2026

Receiving Hours:

M - F | 8 AM - 4 PM

All shipments must include your company name, booth # and 2026 AABIP on the freight

Deliver by August 10, 2026 to avoid late fees!

Last day of advance receiving August 17, 2026

Weight ticket or BOL must be presented at the time of the delivery.

Show-Site Delivery Information

Receiving only during exhibitor move- in times.

2026 AABIP

Hyatt Regency Denver

650 15th Street

Denver, CO 80202

All shipments must include your company name, booth number and 26AABIP ANNUAL CONFERENCE on the freight

Show-site deliveries are not recommended. Deliveries via adv. whse will be prioritized and are strongly encouraged

Deliver on Wednesday, August 19, 2026 | 3:30 PM -9:00 PM ONLY

Weight ticket or BOL must be presented at the time of the delivery.

Insurance of Goods

All cargo should be insured from point of origin

Organising Meetings and Events Outside the Conference

The success of the AABIP Conference is important to all participants, partner organizations, and industry supporters. To help maintain the integrity and value of the Conference program, AABIP has

established the following guidelines regarding meetings, events, and promotional activities taking place during the Conference period. We respectfully ask all organizations and participants to support these efforts and work collaboratively within these parameters.

Meetings, Events, and Activities

To encourage attendee participation in the official AABIP Conference programming and activities, AABIP requests that organizations avoid hosting open-invitation meetings or events during the Conference that may compete with or distract from the Conference schedule. This includes meetings focused on respiratory medicine as well as events specifically targeting Conference participants.

In addition, AABIP asks industry partners and affiliated organizations to refrain from organizing sponsored meetings, networking activities, or other promotional gatherings during Conference hours. Our goal is to provide attendees with the opportunity to fully engage in the educational sessions, networking opportunities, and initiatives planned as part of the AABIP Conference experience.

Scientific Symposia

To preserve the educational integrity of the Conference program, AABIP requests that scientific symposia and educational events not be scheduled outside of the official Conference venue within the host city during the Conference period. This includes “Meet the Professor” programs, educational workshops, case-based discussions, data presentations, and similar scientific activities.

Industry-supported educational sessions should be coordinated through the official Conference program and will take place within the Conference venue on Thursday, Friday and Saturday.

Closed Meetings and Social Events

Companies may organize invitation-only meetings and social gatherings provided they do not conflict with the Conference program or opening session. These events should avoid the blackout times as per the [Conference program](#).

For smaller private meetings, discussion groups, investigator meetings, or speaker briefings involving fewer than 5 participants, prior approval from AABIP is generally not required, provided the meetings comply with the timing restrictions above. Invitations should be limited to specifically invited individuals and should not be publicly promoted or open invitation events.

Promotional Meetings

Press and media events held outside of the Conference venue are permitted during blackout periods when attendance is limited to company staff and invited media representatives only.

Internal Staff Meetings

Companies may hold internal meetings for delegates they have sponsored to attend the Conference, including meetings involving more than 5 participants. However, these meetings should not overlap with Conference programming or detract from the educational value and attendee engagement of the AABIP Conference.

To assist with coordination, programs for larger internal meetings should be submitted to the AABIP Office for review. Please forward materials to Paula Suarez at psuarez@kenes.com.