

Procedure Video Report Submission Guidelines

Introduction

This document provides detailed instructions for the submission of procedure video reports. These videos play a crucial role in sharing innovative techniques and findings in the field of interventional pulmonology. Please adhere to the following guidelines to ensure your submission is suitable for review and potential online publication.

Format for Procedure Video Reports

Your submission must consist of a written report not exceeding 300 words, accompanied by a video. The written report should be structured as follows:

- 1. Title (25 Words - Does not count towards word count)**
 - Provide a concise and descriptive title for your report.
- 2. Introduction (100 words)**
 - Briefly introduce the purpose and context of the procedure.
- 3. Procedure Description (125 words)**
 - Detailed explanation of the procedure, highlighting any unique techniques or considerations.
- 4. Conclusion (75 words)**
 - Summarize the outcomes, implications, or learnings from the procedure.
- 5. References (300 word limit)**

Note: The word count for the Title and Authors information is not included in the 300 word limit.

Video Submission Guidelines

- 1. Length and Quality:** The video should not exceed 2 minutes and should preferably be in high definition.
- 2. Format:** Acceptable video format is MP4.
- 3. Resolution:** Ensure the video is in 1080 HD resolution for optimal clarity. The dimensions should be 1920x1080 (1080p). Do not compress the file but leave it in the original format.
- 4. Hosting:** Videos should be uploaded to Vimeo. Provide the Vimeo link with your submission.
- 5. Content:** Authors should not put your name or affiliations on the video. Authors are required to put the title at the beginning of the video. The video should explain the procedure in enough detail with the use of text, arrows, highlights or other visual callouts, making the content fully self explanatory. The video should visually complement your written report, focusing on the key aspects of the procedure.
- 6. Quality:** The video should be of high quality, suitable for online publication. Ensure good lighting, stable footage, and clear visuals of the procedure.
- 7. Sound:** No audio overlay or music is permitted.
- 8. Ethics:** Third party video editing assistance is not allowed. The authors must be the sole creators of the video content.

Submission Process

1. Compile your written report and prepare your video following the guidelines above.
2. Upload your video to Vimeo and ensure it is accessible via the provided link.
3. Submit your written report and Vimeo link through our designated submission platform.

Review and Selection Process

1. All submissions will be reviewed for adherence to guidelines, content quality, and educational value.
2. The review committee will select videos based on clarity, relevance, and contribution to the field.